SETUP AN InPractice Audit File

| 1. Login | i auditingractiosoftware.com/logn الا | |
|---------------------|---|--------|
| | Login Register Operation Operation < | |
| 2. Click on "My InF | Pr Audit File" (Header, top left of screen) | |
| | | |
| | My InPr Audit Files My Auditors Purchase Demo How to U | lse Al |
| 100 | | 1 |
| 3. Click on the yea | ar you want to work on | |
| _ | | |
| | 2022 | |
| | View | |
| | | |
| 4. Choose an unus | sed audit file you bought, click on "Setup Now" | |
| | Company 2 | |
| | Setup Now | 1 |
| | | |

| | | etup | | |
|--|--|---|------------------------|----------------|
| | eive/see the below data; it stays private a | nd confidential between the user a | | |
| Permanent Audit File | | | Cum | ent Audit File |
| Company Name * | | | | |
| 2022 Test Co Ltd | | | | |
| Accounting Period Start * | | Accounting Period End * | | |
| 01/02/2021 | | 31/01/2022 | | |
| This Accounting Period | Comparative Accounting Period * | Currency* | Statutory Auditor * | ~ |
| | 2021 | | JAFFER MANER | |
| Second Review Partner Select Second Review Partner | ~ | External Reviewer Select External Reviewer | | |
| | | | | |
| Auditor Organisation * | | Audit Regulator | | |
| Auditor Address * | | | | |
| 4 Chiswick Place, Eastbourne Bi | 421 4NH | | | |
| | | | | |
| First Email (link for PDF emailed to this | on sign off) * | Second Email (link for PDF emailed | to this on sign off) * | |
| affilica@gmail.com | | AFFILICABOUTLOOK.COM | | |
| Company Registration Number* | | Company Secretary | | |
| 75987597 | | | | |
| Company Registered Address * 4 Chiswick Place, Eastbourne Bit | 2012 AND | | | |
| + CITSWICK PIACE, ESSEDUETTE B | 121 HAR | | | 11 |
| Balance Sheet Signed (Select date or | type over} | Auditor's Report Date (Select deb | a) * | |
| | | | | |
| 24(02/2021 | Now move to top left come | 24/02/021 | | |
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